October 2, 2019  Allison Truslow called The Friends of the Library meeting to order at 1:05pm.

Attendees: Jane Pollio, Shelley Quinn, Amy Lapointe, Becky Bolin, Cheryl Forster, Tina Hamilton, Sally Harrington, Nancy Head, Laura Ilsley, Nancy Spears, Allison Truslow

Chair Report (Allison Truslow): September 2019 minutes approved.
- Liz Larson propositioned Friends for money to fund the library construction project.
- Amy presented blueprints showing the space plan for improving staff space and service points.
- 3 bids have been received, waiting for Trustee approval for final max budget
- Primary goal for space revision plan is to combine services and service points, and also create more efficient staff work spaces.
- Upstairs loft area will be a dual-purpose work space and a collaborative area for small groups. A glass wall will be installed to retain banister and keep sound in. Bottom of stairs, the bulletin board will be removed and a sink installed with coffee pot and mini fridge.
- Friends are providing the renovation funds of $15,000 for this additional space renovation. Motion was passed and approved. The space name will reflect the Friends of the Library donation.
- The $3,000 downstairs bathroom renovation budget will be taken from the 2018/2019 carry over amounts.

Treasurer’s Report: (Laura Ilsley)
Opening Balance: $30,127.43
Income: $10,596.33
- Book Sale $8,025.50; Book Cart $150; Membership $2419.50
Expenses: $2,186.79
- Book Sale $1,489.39; Library Concert Series $408; Misc $289.40
Ending Balance: $38,536.97**  ** Cash to be used for: Gifts to the library, Remaining for FYE 6/30/18 $3,416; Additional gifts FYE 6/30/19 $5,000; FYE 6/30/2020 $15,000
- Laura is creating a monetary audit sheet that she will use when she is collecting money out of the envelope at the circulation desk.

COMMITTEE REPORTS
Doors on the Green for Halloween: $100 motion passed and approved for Tina Hamilton to use to get a door for the Friends on the green, and stickers to put on book takeaways during trick-or-treating. Tina needs help manning the door on Halloween night from 3pm to 8pm. Set-up is at 3pm, toddler trick-or-treating is from 5pm to 6pm and regular trick-or-treating is from 6pm to 8pm.

Professional Art Display: (Sharron April) October is Lisa Walker and her pottery, Patrick Carter; November is “Give Thanks” (Multi Artist); December is holiday decorations; January – April have no assignments. May is the Student Art Show; June-August have no assignments.
Display Case: (Zola Brown) October is Marti Warren’s Halloween display; November is Charlie Pyle’s Veterans display; December is holiday decorations; January – March has no assignments; April is Nancy Head for the Garden Club; June has no assignment; July and August is the Historical Society.

Publicity/Website: (Jane Martina) Jane did a great job promoting the book sale, as evident by the great Friday night turnout. The current project is creating a board to put out during concerts that shows how the Friends support the library and all the things that have been donated. The goal is to promote visibility of the Friends, encourage membership and outline who we are and what we do. Jane is also updating the Friends section on the library website.

Newsletter: (Andrea Maier) October deadline for content is 10/4. If anyone has anything unique to add, please email her. The newsletter should include information about our door on the green for Halloween.

On-Line Book Selling: (Cheryl Forster ) No update.

Book Club: (Tina Hamilton) Book club is 3rd Thursday of each month. Next meeting is 10/18 (3rd Thursday). The meeting is at Tina’s house. The book for October is “The Silent Patient” by Alex Michaelidis. The book club will be added to the library website calendar as an event (must be a current Friends member to attend).

Book Sale: (Shelley Quinn) Great job Shelley!! If anyone has comments for suggestions for Shelley, please forward them on to her.

Trivia Night: (Kim Casey)
- Liz Larson and Kim Casey worked on getting a venue change for trivia night.
- Amy LaBelle has donated their space.
- Table cost has been raised to $400/table for 8 persons at a table.
- This works out to be $50 per person/$100 per couple.
- Currently this cost includes a meal (specifics not known).
- Cost does not include drinks.
- Lots of questions need to be answered: e.g. What is the food?; How many people will actually want food?; When will meal be served (e.g. before the game starts?); will this price us out of a good crowd? Can the price per person be lower if they arrive after the meal?
- Amy LaBelle offered to buy a table.
- Promotion for this event has to switch focus from FUN raising to FUND raising.

Hospitality: (Diane Bonenfant)
- Harry Potter festival is on 10/27 from 1pm to 3pm.
- Diane needs help with creating a Sign-Up Genius and food.
- Lisa Walker has offered to help with food.
- Allison has good ideas to pass along from Pinterest.

Student Art Show: (Becky Bolin)
- The goal is to have the student art on display for the whole month of May.
- Date is still being determined.
- The reception will be scheduled at the most convenient Saturday in the month of May.
Membership: (Lisa Walker and Pam Macdonald) No update

Tabled conversations for a later date:
• Goal of membership and membership fees?
• How can we better market/promote membership?
• How do we increase the visibility of the Friends?
• What other perks can be created for becoming a member?
• How do we ensure that the library goals and Friends goals are aligned?

Meeting adjourned at 2:15 pm
Respectfully submitted : Jane Pollio