FRIENDS OF THE LIBRARY MEETING MINUTES

May 8, 2018

Attendees: Stephanie Tannariello, Amber Garcia, Cheryl Forster, Amy Lapointe, Michele Burke, Allison Truslow, Diane Bonenfant, Nancy Spears, Sharron April, Lisa Walker, Sally Harrington

Chair’s Report: (Stephanie Tannariello)
- Chair called meeting to order at 1:04 pm.
- Committee chairs: Checking on current chairs to see if they will continue, putting together nominations for open positions

Recording Secretary (open)
- Minutes: Accepted
- Jane Polio needs to step down which leaves this position open. We will miss her.

Corresponding Secretary: (Diane Bonenfant)
- Nothing to report.

Library Director Report: (Amy Lapointe)
- Library Pages: In process of hiring summer pages, extended interviews through May 15
- Bathroom: thinking of updating the bathrooms. Need to figure out what is needed.
- Painting: will paint the downstairs.
- Looking at the budget, the Friends may be in a position to help with the bathroom renovations.
- Other potential needs:
  - Outdoor music section
  - Summer crafts in Children’s room
  - Couch (ordered)
  - Reupholster window areas in children’s room
  - Amherst Library Society Record Book, 1793-1832: conservation. May submit request to underwrite a partial restoration fee of $1335.

Treasurer Report: (Michele Burke)
- Friday, May 25th: Budget Committee meeting to review current year budget and work on 2018-19 budget proposal.
- Open Balance: $23,495.27
- Income: $52.47
  From membership and interest
- Expenses: $1,816.79
  From book sale deposit, museum passes, student art show
- Ending Balance: $21,730.95
- Projected Donation to Library: $8,732.00
- Total Projected/Committed expenses for the current fiscal year: approx. $11,581.41 (museum passes, 4th of July, newsletters, summer children’s programs, children’s room supplies, library concert series, professional art supplies, student art show reception reimbursements, window washing, gift to library)
Committee Reports:

Newsletter (Stephanie Tannariello for Andrea Maier)
- Next newsletter in June. Submissions needed ASAP.
- Will include notice of Ruslyn’s retirement and Student Art show

Student Art Show: (open position, Stephanie Tannariello and Cheryl Forster reporting)
- Big thank you to all our volunteers. Could not have done it without you.
- Success! Approximately 900 attended.
- Artists: 453 (which includes 33 duplicates)
- May 31 Student Art Show comes down. Sending out a SignUp Genius for volunteers
- Cheryl suggestion: certificates should be in alpha order without regards to the grades or maybe just deliver certificates to the schools for distribution?
- Returned $100 to former sponsor who used to buy a piece of art.
- Agreed: eliminate art jury part of the show which eliminates need for sponsors, framing, prizes, figuring out value for art pieces sold to sponsors, etc. Keep it simple to administer.

Hospitality (open position, Stephanie Tannariello reporting)
- Sign-Up Genius working well
- Ruslyn’s retirement, June 3: will send out SignUp Genius for refreshments
- Ruslyn’s retirement gift: will donate gift card and flowers and commemorative poster specific to Sunday Concerts. Cheryl, Michele, Stephanie overseeing.

Publicity: (open position, Stephanie Tannariello reporting)
- Tricia Towne stepping down
- Recruiting for this position

Display Case: (Stephanie Tannariello for Zola Brown)
- Have summer filled.
- June: Amherst Recreation Department
- September: Historical Society

Professional Art Display: (Sharron April)
- Thanks to Sharron for taking on this position!
- June 1 next artist goes up
- June 10: artist reception
- Clips: may need to re-assess the clips used for hanging and purchase new.
- Suggestion: assistant for this position

Book Sale (Shelley Quinn)
- Date: September 15, 2018
- Will gather a few dedicated volunteers in a committee to help planning over the summer.
- Contract and deposit with Congregational Church complete.

Online Book Selling: (Cheryl Forster)
● Had first experience in collecting state taxes. Another wrinkle complicating online sales.

July 4th Book Booth (Diane Bonenfant/Sue Deschenes)
● Diane and Sue have volunteered to man the booth
● Need to submit an application and fee.

Meeting closed at 1:55 PM
Next meeting: June 19, 2017 at Stephanie’s house. See Sign Up Genius for potluck info.

Allison Truslow