

FRIENDS OF THE LIBRARY MEETING MINUTES

November 15, 2016

Attendees: Cheryl Forster, Shelley Quinn, Christine Farris , Michele Burke, Zola Brown, Allison Truslow, Gwen Sliger, Stephanie Tannariello, Lisa Walker, Nancy Spears, Amy Lapointe, Sally Harrington, Susan Deschenes, Jane Cosmo

Chair's Report: (Cheryl Forster) Chair called meeting to order at 1:09 pm and thanked everyone for coming.

Secretary Report: (Shelley Quinn) October 2016 minutes approved.

Treasurer Report: (Michele Burke) Opening balance: \$21,418.86 income \$3,169.15 (\$1,125 donations in memory of Elaine Bennett, \$900 Boeing donation, \$442 summer online book sales, \$340 tote bags, \$210 membership, \$71 book cart, rest misc) expenses \$798.52 (\$506 tote bags, \$217 newsletter, \$75 NH annual filing fee) for an ending balance of \$23,789.49. It was noted that donations in honor of Elaine Bennett were close to \$1500 in total. Procedures for treasury related items were revisited and fine tuned as followed: 1) A reimbursement form (located in Friend's folder at Library) and or all of the information that the form request has to accompany all reimbursement submissions, 2) Cash box count sheet should accompany all cash boxes submitted to Treasurer 3) Please make sure and submit to Treasurer support for all copies made at the copy shop.

Correspondence: (Allison Truslow) More thank you/ condolence notes are being sent to Elaine Bennett's family and friends who donated to the Friends on Elaine's behalf. A \$50 Longhorns gift card was sent to Charlene as a thank you for her years of service. Unfortunately the correct address to send a thank you for the generous Boeing donation is still unattainable.

Trustee/ Library Director Report: (Amy LaPointe) The recent Boardman Concert was a great success. Currently the Library is in the middle of budget season and presenting to the Board of Selectman. Only issue is the correction of an underfunded staff position that was miscalculated in FY16 that has been submitted as a correction in FY18.

Committee Reports:

Membership: (Pam Macdonald & Lisa Walker) Membership increased to 136/138 since last month. Eight tote bags were handed out to Book and Lifetime Patrons, two were donated back.

Boardman Concert: (Nancy Head) The Chair thanked everyone for the time and food donated for the concert.

Professional Art Display: (Christine Farris) Christine has scheduled the final open slot in July as noted below. She is still looking for someone to replace her position as Professional Art Display Chair.

- October: Bonnie Yetter-Fiber Artist
- November: Mary Ellen Dubeau- Acrylic Paintings (reception Nov 6, 2-4)

- December- mid January: Dick Fischer- Oil Painting
- Mid January- February: Everything Small Exhibit
- March: Jennifer Cook, watercolorist
- April: Tina Gagnon- Color Pencil Artist
- May: Student Art Show
- June: Ken Fiery (tentative)
- July: Laura Tyre
- August: Tracy Hayes (tentative)

Display Case: (Zola Brown) Current Schedule

- October: Numinastics
- November: Veterans Display- Col. Charles Pyle
- December: Holiday Decorating
- January- February: Open- hopefully can find some material from the new Maker Space that opened at the Middle School
- March: DAR – Karyn Blood
- April: Garden Club or Peabody Mills
- May: Student Art Show
- June: Potential for Senior Project
- July: Historical Society
- August: Bookmark – Vic Bennison

Holiday Decorating: (Kate Engel) Snow globe craft at the library on Thursday from 2:00-4:30 and holiday decorating from 1:00-5:00 on 11/27.

Publicity/ Newsletter: (Andrea Maier) An email blast will be sent out to remind people to consider the Friends of the Library Amazon smile donation option when they do their holiday shopping.

Hospitality: (Paula Schmida) Hospitality reminded everyone that snacks and refreshments again will be solicited for the Sunday Concerts at 4

Holiday Book Sale: (Liz Larson) The preparation for the Holiday Book Sale will be done during the holiday decorating of the Library.

On-Line Book Selling: (Cheryl Forster) The on-line book sale revenue generated from July to current is around \$700.

Trips: (Jane Cosmo/ Jan Madigan) The Friends are considering a trip to the Peabody Essex Museum (PEM) in February to experience their new exhibit, Shoes: Pleasure and Pain. The Friends would also like to plan another docent lead tour later in the year. Other museum events mentioned were the Mount Washington exhibit, WW II museum in Wolfeboro, the Botanical Gardens in Boothbay and Art in Bloom. Jane and Jan will meet to plan for best options considering the distance, cost and winter weather issues.

July 4th Book sale: Susan Deschenes has volunteered to chair the 4th of July Book Sale. Stephanie Tannariello has volunteered to assist with the preparation.

September Book Sale: (Gretchen Pyles) No update.

Trivia Night: (Stephanie Tannariello/ Liz Larson) No update.

Student Art Show: (Gwen Sliger) The Chair has been taking inventory of current supplies to plan for the show and is still soliciting ideas on best way to celebrate the 25th year of the Student Art Show this May.

Miscellaneous:

Table and Benches joint donation with Garden Club: The Garden club would like to work with the Friends to replace the lawn furniture at the back of the library. Several designs and figures were discussed including a hex bench picnic table in addition to two benches. The Friends motioned and approved to spend up to \$2400 to support purchase of furniture. The Friends would like to aim to have unveiling of donation with the Garden Club in time for the May Student Art Show. The Library is hoping to pursue a \$500 grant to support purchase of table and benches.

Bookcase in memory for Elaine Bennett: Christine Farris showed a design that she worked with Amy Lapointe on for the new bookcase. The entrance plaque will be resized and refinished to fit in a different location. Amy is in the process of requesting a quote from Public Works to relocate the fire pole and electrical work that would be necessary to locate the bookcase right inside the front door of the library. Thinking ahead, the dedication of the new bookcase is planned to take place during one of the winter/spring concerts in March or April.

Misc: Twenty Five tote bags are left to sell.

Meeting closed at 2:11

Next meetings:

January 17th, at 1 pm- February 21st, at 1pm

Recording Secretary

Shelley Quinn