

**DRAFT Minutes of the Amherst Town Library Trustees' Meeting  
January 8, 2018**

The meeting was called to order at 5:36 p.m. by Nancy Baker, Chair. In attendance were Nancy Baker, Nancy Head, Ted Krantz, Bill Cassidy, Rande Neukam, Gretchen Pyles, Steve Mantius, Kim Ayers, Liz Larson and Library Director Amy Lapointe.

**Approval of Past Meeting Minutes:** Steve Mantius moved to approve the November 2017 meeting minutes; Kim Ayers seconded. The November 2017 minutes were unanimously approved. Nancy Head moved to approve the November 2017 Non-Public Session meeting minutes; Ted Krantz seconded. The November 2017 Non-Public Session meeting minutes were unanimously approved.

**LIBRARY DIRECTOR'S REPORT:**

**Statistics:** Statistics were reviewed.

**Programming:** The third Lyceum lecture will be held tonight; movie matinees for children were started; Family Skate and Storytime to be held this month; Harry Potter After Hours Trivia to be held again; and an afternoon kids' knitting program is planned.

**Town:** The Town Deliberative Session will be held on Wednesday, February 7, 2018.

**Technology:** All town departments use the same phone system, which can no longer be supported; all departments want to go to the same system; Amy started researching options for the library; all departments are interested in learning about Amy's research results; they are looking at a Cloud solution with a monthly fee that includes new hardware.

**Hours:** The library will be closed for Martin Luther King Day on January 15, 2018.

**TREASURER'S REPORT:** Markets are doing well; financial position is robust; the gift from the estate of Doris Jones will be transferred into Vanguard and then invested in funds in one third increments every three months; the MS9 is not out for December; using November numbers, we have \$577, 853.31. We should receive the income distribution for the end of 2017 soon.

## **OLD BUSINESS:**

**FY19 Budget:** The library's proposed FY19 budget is \$974,625. Steve Mantius moved to approve the proposed budget; Nancy Head seconded. The proposed budget was unanimously approved.

**Gifts:** Liz Larson moved to accept a gift of \$100.00 from David Goldsmith. Ted Krantz seconded. The gift was unanimously accepted.

## **NEW BUSINESS:**

**Computer Replacement Plan:** Steve Mantius and Bill Cassidy will begin assessment of the library's current computers; they will create a spreadsheet to account for all hardware with serial numbers, expected life spans, purchase dates, etc.; Amy reached out to other GMILCS libraries to see if other libraries have computer inventories.

Liz Larson moved to adjourn; Steve Mantius seconded; motion passed unanimously. The meeting was adjourned at 6:24 p.m.

Respectfully submitted,

Gretchen Pyles, Secretary

**Next scheduled meeting: Monday, February 12, 2018 at 6:30 p.m. at the Amherst Town Library.**