Minutes of the Amherst Town Library Trustees’ Meeting
April 16, 2018

Following a Public Hearing, the meeting was called to order at 6:43 p.m. by Nancy Baker, Chair. In attendance were Nancy Baker, Nancy Head, Ted Krantz, Gretchen Pyles, Bill Cassidy, Steve Mantius, Kim Ayers, Rande Neukam, Amy Lapointe, Library Director, and Sarah Leonardi, Assistant Library Director.

Guest: John D'Angelo, Board of Selectmen’s representative to the Library Trustees.

NON-PUBLIC SESSION: At 6:45 p.m., Nancy Head moved to go into Non-public Session pursuant to RSA 91-A:3 II to discuss personnel issues. Kim Ayers seconded. A roll call was taken and all trustees present agreed to go into Non-public Session including: Nancy Baker, Nancy Head, Kim Ayers, Ted Krantz, Bill Cassidy, Steve Mantius, Rande Neukam and Gretchen Pyles. Following discussion, Kim Ayers moved to come out of Non-public Session at 7:26 p.m. Ted Krantz seconded. A roll call was taken and all trustees present agreed to come out of non-public session including: Nancy Head, Nancy Baker, Kim Ayers, Ted Krantz, Bill Cassidy, Steve Mantius, Rande Neukam and Gretchen Pyles.

Approval of March Minutes: A typographical error was found in the draft minutes; Kim Ayers moved to approve the minutes as revised; Steve Mantius seconded; the motion unanimously passed with Ted Krantz abstaining as he was not present at the March meeting.

LIBRARY DIRECTOR’S REPORT:

Statistics: The statistics were reviewed.

Programs: There are a lot of programs scheduled; some were rescheduled from March because of the weather; Sunday, April 22, 2018 is the final concert in the series; there are special children’s programs scheduled during the week of spring vacation.

Town: Bruce Berry of the Public Works Department retired; Perry Day of the Public Works Department was very responsive to roof leaks found today; the Board of Selectmen’s quarterly update regarding the town’s departments will take place on Tuesday, May 29, 2018.
Friends of the Library: The Student Art Show reception will be held on May 6, 2018; historically, the library has had its highest traffic on this day; it is a great community event.

Collection: The Mooseplate Grant obtained by the Heritage Foundation did not cover the digitization and conservation of the Amherst Library Society’s Record Book; a generous patron has offered to pay for half of it.

Building: The lamp post in front of the library has rotted; Ted Krantz volunteered to research options for a new one.

Personnel Update: Amy attended the ALA’s Advocacy Bootcamp and provided the board with a recap of the program; Amy has scheduled a staff training with the Amherst Police Department concerning “community response to an active shooter.” Our new library assistants, Peg Bennett and Raquel McFee, will begin training in early May.

Gifts: The library received a gift of $232.00 from the New Hampshire Humanities Council for TV: The Art and Ethics of Manipulation; the Friends gave a gift of $267.00 for a new coffee cart; and Susannah Ries donated a stained glass lamp in memory of her father, Ted Webster. Nancy Head moved to accept the gifts; Steve Mantius seconded. The board unanimously approved the gifts.

TREASURER’S REPORT: Steve reported for Liz, who is on vacation; the treasurer’s report was discussed; when Liz returns, she will meet with Ted, Bill and Steve to update the report.

Nancy Head moved to adjourn; Steve Mantius seconded; motion passed unanimously. The meeting was adjourned at 8:17 p.m.

Respectfully submitted,

Gretchen Pyles, Secretary

Next scheduled meeting: Monday, May 21, 2018 at 6:30 p.m. at the Amherst Town Library.