

Minutes of Amherst Town Library Board Meeting Minutes February 28, 2017

In attendance: Ted Krantz, Randall Neukam, Kim Ayers, Nancy Baker, Amy LaPointe, Elisabeth Larson, Steve Mantius

Meeting called to order 10:03am

Nancy Baker moved to approve the minutes, Elisabeth Larson seconded. Minutes were unanimously approved.

Library Director's Report:

New patrons unusually low for January. Maybe the snow days?

Review of programming

Meeting with rec department. Sarah and Amy met with Craig and Amber at Rec dept. Looking to foster better communication between departments in regards to scheduling. Came up with dozen ideas to collaborate on. Scheduled quarterly meetings to review programming.

FOL bookcase to be dedicated to Elaine Bennett on 4/1 at concert.

Trivia night is coming up 3/18. Trustees and staff share a table.

Amy received letter that library will be the beneficiary of Phoebe Swain trust for approximately \$3k

No complaints about closing early on bad weather days

Perry from DPW broke his leg slipping on ice. Amy misses him! Lots of little things amiss. Staff sent him a card

Hoopla has great customer service. Rep shared comparative statistics with Amy. 4.5% of users have used service which is high compared to like-towns. Seeing growth every month. Cost per circulation is below average. 1500 unique titles have circulated. Format that is getting the most use is audio books. Audiobooks is on the rise. GMILCS is going to buy more audio books for cloud platform. All circulating well.

Lighting review (Ted and Liz):

Still waiting on Claude for estimate. Estimate for installation Boisvert Electric of \$3-4K. Ask Claude if any possibility of retractable lights.

AV Project (Randall):

Discussion of vendor proposals (or lack thereof) and complications of fixed system. Ruslyn and Randall decided instead that a tactical, more mobile system was better.

Looking into mobile “command center” podium to make operations more streamlined.
Want to focus on upgrade of audio specifically.

John LaPore submitted best proposal - and only proposal. Want to invite him back and give firm proposal estimate.

Investment Proposal (Liz and Steve):

Discussion of investment policy and proposal. To be discussed in more detail at March meeting.

Elisabeth Larson made a motion to adjourn. Kim Ayers seconded. Meeting adjourned 11:45am.

Next meeting March 20th

Respectfully submitted,
Elisabeth Larson