ATL Trustee Meeting Monday April 20, 2020 7:30 pm

Attendees:
Gretchen Pyles
Liz Larson
Ted Krantz
Nancy Head
Nancy Baker
Kim Ayers
Mike Enriquez
Lucienne Foulks
Amy Lapointe- Library Director

Mtg called to order at 7:37
Minutes of March mtg partially Zoom format
Ted made the motion to approve the minutes
Nancy Head second
Minutes approved
Amy’s report
Digital stats from Feb to Mar
20 people applied for temporary library card while library is closed
Cloud and Overdrive did not see much of an increase. There has been a push on website and social media to promote the useage of these platforms. Could try to post a tutorial, although it’s been done before. Hoopla is popular and viewed as easiest to use. It also allows for more than one patron to access a title at a time.

Other stats- social media is getting a ton of interest. Instagram and Twitter. Youtube channel is new for programming. Facebook engagement is way up. More posts are being generated and people are reacting to it.

The Peeps show got a good response. It is on the library Facebook page.

Storytimes are being posted on Youtube. Questions about copyright implications. ATL is using books for this with the intention that all content will be removed after the imposed quarantine ends. Ethics were discussed. Options discussed – live readings seem more agreeable to publishers as opposed to recorded content. Live readings are not as appealing. Gretchen stated that as long as we include the publisher’s
name, that could cover the library. Publishers are not concerned with schools but libraries are held to a different standard. Mike suggested a disclaimer be included with the recording indicating the usage is for during the pandemic shut down only.

Minecraft club is doing virtual challenges.

Youth book group clubs are meeting virtually and going well

An asynchronous book group has been formed.

Ebook platforms don’t serve the preschool population well so Tumbleweed Books was added to ebook offerings

Hoopla limit has been increased to meet demand.

NH Downloadable and Cloud Library budgets have been increased.

Topical booklists have been emphasized along with book reviews and they have been getting a lot of engagement from patrons.

Office 365 or G suite should be considered for library documents. FOL will be providing G Suite for the library.

FEMA funds are being looked at to purchase more staff laptops for at home work use.

Personnel: Marilyn from GMILCS was planning to retire, but will be putting it off for a few months to continue to support libraries during this period.

Mary Milliken has resigned.

Pages: Decision was made to pay everyone through April. The May schedule is not set.

Treasurer’s Report:

The expense reports look fine if not underspent a bit. Steve was not in attendance during meeting to review the last month’s numbers.

Martini Northern is not completely paid but there is possibly one payment left. Next month, renovation numbers should be included.

Renovation Updates:

The renovation is done except for a light fixture that was decided upon after the fact. They worked through the punch list. Amy is happy with the completed project. It accomplishes the goals that were set. Optimistic that the public will like the improvements.

Virus update:

Patrons are eager for us to re-open which will probably happen in phases. The first thing: some sort of hands free materials pick up in the vestibule. Wadleigh is continuing this practice currently. Amy has been in communication with other libraries regarding their responses. Books that return are recommended to be quarantined. Staff are concerned about exposure to returned materials. Mont Vernon may also be doing a materials pick up. Sarah Hydorn is considering a craft pick up option for
children. If everything begins to open up, the first phase would get staff into the building to get organized. Staff could be in teams of small groups to work on specific days in order to decrease the risk of exposure to entire staff in the event of illness. A self pick up is an option. The next phase would be opening the building just for getting materials. Not lingering. Drop in programs could follow once we reach the point of small group meetings and programming being ok. Staff are concerned about cleaning procedures being in place and masks and gloves being available.

GMILCS meeting discussed the topic. Seemed to agree on the phase approach. Trying to coordinate timing among libraries for openings and transit of materials. Not ready for this yet. The State library put together a task force on reopening best practices. Recommendations to come.

Ted wanted to understand how staff are working from home. Childcare could be challenging for staff when the building does reopen. Ted and Steve don’t support continuing to pay the Pages moving into May. The money is typically for 48 hours of Page time per week. There is not a thought that Pages would be needed during limited hours that may exist during the month of May. Consensus seemed to be that adult staff should get priority of funding over the Pages.

Ted made the following motion: We suspend paying the pages starting May 1 until the services are needed. Liz seconded the motion. Vote was unanimous with regret and with willingness to revisit in the future.

Meeting will be planned for Monday May 4 at 6:30 pm

Meeting adjourned at 9:00 pm