Library Trustee Meeting
July 13, 2020

Attendees: Amy Lapointe, Mike Enriquez, Nancy Baker, Steve Mantius, Ted Krantz, Lucienne Foulks, Nancy Head, Liz Larson, Bill Cassidy

Minutes from June 15 meeting were voted on and passed unanimously.

Director’s report: Amy shared library statistics and felt happy with the demonstrated usage of library resources. Curbside pick up is going well. There is an efficient workflow and it is a lot of work with handling a lot of materials and vans are beginning up again with materials coming in from other libraries.

Summer reading program: 230 kids have picked up summer reading packets; about half of normal participants but feels pretty good considering the circumstances. The reading hours are being recorded at a lower number, but the thinking is that the inability to come into the library to report their hours might impact the recording practice. Craft kits are available for kids to pick up. About 70 of those have been picked up. The Pet Show will be virtual this week. It’ll be a Facebook group- low numbers of responses so far.

Adult virtual programs have started. So far, a virtual garden program has been offered along with a back yard birds program. Ted attended both programs and thought they were very well done. Scheduling is happening for more programs.

“Bag of books” has been added to contact free pickup so people can get a bag of 10 picture books to make it easier to put picture books on hold.

No word on when statewide loans will restart so we will continue now with GMILCS loans. Because this is opening up, book club members could try to place a hold on a title but there isn’t a way to guarantee a smooth book group process right now.

Lots of content available on the Readers Shelf along with lots of emails with book list suggestions being sent out.

Tax collection has been great. We are 2.3% behind in tax collection. We are about 92% collected so there shouldn’t be a cash flow issue this year. Fiscal year began July 1.

Treasurer’s Report: The investments seem to be going well. We are going to be underbudget for this past year. All bills are in from the refurbishing project of the library. Spending was right on budget. There are a few new gifts from the past few months totaling $250. Motion was made from Steve to accept the gift, Ted seconded and the vote was unanimous.

COVID update: The town administrator asked that employees who travel outside of the tristate region and use public conveyance, self quarantine for 2 weeks.

A range of opening options has been presented in a color schemed format that aligns with the color coding being proposed by the schools. It will allow the public to understand within which phase we are able to offer library services. The next phase is projected to be offered by the beginning of August which
will allow limited capacity patronage to browse and check out materials only. It is difficult at this point to know how long we stay in each phase.

Amy would like to revisit the 3 week circulation period. It feels like this is a good time to consider this as everything is already upside down. The downside is you don’t move through your holds list as quickly and may need to purchase more copies, but there are several libraries using this method and note that patrons appreciate this. More to come.

Meeting was moved to adjourn by Lucienne Foulks. Nancy Head seconded and all voted unanimously at 7:45 to end meeting.

Next meeting is August 17, 2020.