
Quorum present

Public Hearing - The Friends of the Library have donated $15,000 to the library to be applied to the recently completed library renovation; Nancy Head moved to accept the gift; Ted Krantz seconded; the motion passed unanimously.

August 17, 2020 minutes - Ted Krantz moved to accept the minutes; Steve Mantius seconded; the motion passed unanimously.

Then, we moved to the Library Director’s report.

Statistics are complicated with the COVID closure. Amy estimates that in August 2020, with very limited open hours, we circulated about half as many items as in August 2019.

Email newsletter is the best and most comprehensive way to stay up to date on library happenings.
Library programs: Nancy Baker -program A Room of One’s Own is coming up on 9/23/20. Quack or Fact has been rescheduled for next week, 10/1/20. First In person program Sat. Oct 10 – Walking tour of Town Hall burial grounds- (haven’t decided on how many people will be allowed to attend) Oct 14 Michelangelo and the Sistine Chapel
Children’s programming on Zoom still happening. Little listeners- still available on YouTube. Craft kits are continuing and remain popular with kids
The Garden Club is planning fall decorations for us. This will be Marti Warren’s last year as the Garden Club library gardens lead. Lee Gillman did some pruning for the library. Always a great job.
Extended the quarantine period for materials. It will now be a week long, based on the results of the most recent REALM testing.
Inter library loan - individual requests this week and book club requests as of Oct. 1st will have resumed. In terms of circulation services, that is more back to normal.
Custom Lit personalized book recommendation service has been started.
Library budget meeting with Town officials is scheduled for Oct 27,2020. Sub committee meeting with reps from Board of Selectmen and Ways and Means Committee, where budget is reviewed more deeply, and questions can be asked and answered.
Strategic plan presentation is next Monday night at BOS meeting. New library hours will begin this week. This more than doubles where we have been since COVID. It’s a good first step toward normalcy. It provides more full days. One evening in the week and then Saturday mornings will continue.

Treasurer’s Report:

Under the income, copy fees – wasn’t sure what the shaded number area of the report meant. It should just be totaling July and August, but the numbers are too high. Amy will look into that. The investments- they are up a little on both trusts and Vanguard accounts but are holding in. Seem to be a in a good place. There is a lot of cash in the Citizen’s account if needed. Ted asked why there is so much cash in that account. The balance of that account is more than is being planned on being spent this year. Discussed whether or not to invest or leave it until after November. Steve will work with Amy to transfer $50k to money market account.

Expense reports: We have 84% of the budget still available. We are a little under spent on part time wages due to not having Pages or the position that has remained unfilled. Steve feels this is appropriate for the Covid state of things. Pages status of employment- Until the staff is fully engaged to regular hours, we will not be bringing them back. All part time staff is back to working all of their paid hours in the building. Full time staff is still doing some hours at home.

Trustee reports:

Nancy Head posed the question for a remote Boardman Concert- The board seemed to feel that it was a social event and the experience in a remote format would leave a lot to be desired. Maybe the spring will provide an opportunity or an outdoor concert in the summer.

Old Business:

Strategic Plan
Amy has discussed the plan with staff. It feels like a lot is still the same in terms of what we are trying to do while the way we are doing it is changing a bit. Our path direction hasn’t changed much.
Goal 1: Collection
Reader’s Advisory – lots of staff training in this – book reviews and such – continue to build these skills
Diversity audit on collection- making sure displays and booklist are representing what people want to be seeing
Goal 2 Programming – continue to explore the types o programs that work well virtually. In the future hoping to offer a blend of programming – virtually and in person – it may open
opportunities to connect with people out of the area for programs – recording the program is an additional benefit

Goal 3
Ensuring the facility and technology infrastructure is configured and maintained to accommodate patron usage.

Goal 4 Improving communication to encourage engagement with the community
This is a high priority for us

Goal 5 Maintaining the long-term health of the organization – Policies...
Circulation has been enjoyable because there have been no barriers – fines, card renewals etc. So how many of those rules need to be brought back. Good idea for staff/board meeting discussion

Next meeting Oct. 19, 2020 at 6 pm
Motion for meeting adjourned made by Nancy Head
Second by Steve Mantius
Unanimously approved.
Meeting ended at 7:48 pm