LBOT Meeting August 17, 2020

Attendees: Gretchen Pyles, Kim Ayers, Bill Cassidy, Ted Krantz, Nancy Baker, Lucienne Foulks Mike Enriquez, Nancy Head, Steve Mantius

Meeting called to order at 6:46 pm by Nancy Baker. Minutes approved by Ted Krantz seconded by Gretchen Pyles. Unanimously passed

Directors report: New Story Walk has been put up and people are loving it. Summer reading program wrapped up. Not a bad turnout considering the lack of numerous touchpoints available due to COVID

New programs for kids are coming up – Virtual book group and read to a librarian via Zoom for new and emerging readers.

Adult program coming up – Inside political polling – may need to be postponed allowing for more advertising and sign ups

Young adults Neverland book club is still going well.

Interlibrary loan system has started running vans to return books to library. It takes a long time- only doing one bin at a time. Hoping for real momentum to get this up and going- it will help supporting book clubs.

Jennifer Stover has taken Mary Guiles position at the Town Hall.

FOL have decided not to have the book sale this year. That is probably the end of the book sale – in the future we will be more discriminating with our accepted donations and make space within the library to provide more ongoing book sales.

Treasurer’s Report:

Director anticipated things to be lean due to not collecting fines this year.

A lot of the money spent on books was focused on E-books.

July expenses are using June’s numbers. We have 91% available and 92% is our target.

Ted questioned whether the open assistant position will be filled. It won’t get filled until we are fully operational again. This is also true for the Page positions.

We have a FOL $15,000 gift that they committed to the building project. Next month will be a public hearing to accept the gift.

COVID Report:

Things are going really well. Walk thru service has been operating since beginning of August. We were the first GMILCS library to offer this. No problems with mask wearing by patrons. New materials have been re-arranged to provide more spacing. The Children’s Room has had more spacing with shelving.

Two self-checkouts have been operating. The flow and capacity have been working very well. Staff are getting increasingly comfortable with what we are doing.
A lot of positive feedback on things has been received from patrons.

20 was a target capacity for in the building.

Next step- is to increase our open hours. Possibly extend daytime hours to 9:30-5:00 pm.

New Business-

Strategic Plan update scheduled on Sept. 28 for the town BOT. Overarching goals still seem relevant and maybe some of our initiatives need to be examined in this COVID state of affairs. How do we get feedback from the public, which was a goal, during this time when patrons are not in the library as much?

Amy can put together a solid draft with the staff and then present that to the board before the Sept 28 date.

A rigorous budget discussion followed on how to begin formulating a budget for 21-22’ when we are uncertain as to what things will look like by then. A preliminary committee will discuss the first draft with Amy.

Sept 21, 2020 will be the next regular meeting.

Nancy Head moved to adjourn the meeting and Ted Krantz seconded at 8:24 pm. Unanimously approved.