

Minutes of the Amherst Library Trustee Meeting  
January 6, 2014

The meeting was called to order at 6:40 PM by chairman, Don Holden. Also attending were Nancy Baker, Kathy Brundage, William Cassidy, Robin Julian, Ted Krantz, Helen Rowe, Library Director, Amy Lapointe and Alternates, Nancy Head, Ed Obermiller and Dick Martini.

**Visitors:** Kim Ayres of the FOL.

The minutes of November 18 meeting were unanimously approved as amended to show that Dick Martini was not present at the December meeting.

**LIBRARY DIRECTOR'S REPORT:**

- **Statistics:** Amy passed out the monthly statistics for December which reflected a 45% decrease over the July figures.
- **Programming:** January programs center around the Civil War. A suggestion was made that Trustees who are present at the programs should be recognized so that patrons can chat with them.
- **Town:** The dates for the Budget and Bond hearing and Deliberative Session were announced. Amy's report to the Town Administrator was presented.
- **Services:** Fax machine rates have been raised by the Vendor from \$1.50 per page to \$1.75.
- **Staff:** Carlos' last day is January 24 Carol will begin working full time on January 13. The ad for Library Assistants has been posted. Nancy Baker will help with the interviewing process. Staff duties and circulation desk schedules are being looked at for changes.
- **Building:** Some minor leaks occurred. Also, the heated walk did not work well during the extreme cold weather. .
- **Holiday Hours:** Amy announced the library will be closed for MLK and Presidents' Day

**TREASURER'S REPORT:** Bill reported that 48% of the budget has been spent for the year. The checks for the money to be deposited in the Vanguard account have not yet been issued.

**Gifts:** Gifts totaling \$200 for the Children's Collection were unanimously accepted.

**Budget for FYR 15:** The Budget figure of \$845,086.79 was unanimously approved

**TRUSTEE REPORTS:**

**Space Planning:** Nancy, Kathy and Robin visited 3 libraries to view furniture and carpeting. A discussion was held relative to the electrical system. It was decided to ask DPW to do a walk through to see if the system needs to be upgraded.

**FOL:** Kim said that the group is looking into ways to augment the college selection process by coordinating programs with the AMS and Souhegan High School. This would

involve developing workshops and working with the Principals and Counselors. The Cookbook Club is starting.

**OLD BUSINESS:** There was no old business.

**NEW BUSINESS:** Don reminded everyone of the sign up period for the two Trustee positions coming up in the March election. Don and Helen both announced that they were not running again.

The Meeting was adjourned at 7:59PM.

Respectfully submitted,

Helen D. Rowe, Secretary

**The next meeting is February 10 at 6:00 PM.**

**DATES TO REMEMBER:**

January 13: Budget and Bond Hearing

February 5: Deliberative Session

March 11: Voting day