

Minutes of the Amherst Library Trustee Meeting
September 16, 2013

The meeting was called to order at 6:03PM by chairman, Don Holden. Also attending were Nancy Baker, Kathy Brundage, Robin Julian, Ted Krantz, Helen Rowe, Library Director, Amy Lapointe and Alternates, Nancy Head, Ed Obermiller and Dick Martini.

Visitors: Kim Ayres of the FOL.
David Hallenbeck of NHLTA

The minutes of the August 19, meeting were unanimously approved. Don reported that the Board had nominated Amy for Director of the Year to NHLTA. The State Association thanked us for our submission but sadly Amy was not chosen.

LIBRARY DIRECTOR'S REPORT:

- **Statistics:** Amy passed out the monthly statistics for August pointing out that digital media continues to run high. Other categories continue to be fairly consistent with the previous month.
- **Programming:** Fall programming is underway. The September 28 program on karate is based on a juvenile book series called "Five Ancestors. The print newsletter is ready for the printer.
- **Website:** The new site is progressing well but has required more work at the end of the process than anticipated which may result in a delay of the launching.
- **Building:** The DOL inspection went well. The unrestrained ladders will be restrained.
- **Staff:** Amy requested approval for the hiring of Angela Brown as Head of Technical Services. Robin moved, Dick seconded and the Board unanimously approved the motion. Angela lives in Amherst. She was one of four applicants interviewed. There were 30 applications submitted. Amy also reported that Sarah Leonardi will be having her baby on the next day.
- **GMILCS:** Due to a substantial increase in cost by Granite State Courier the group is looking into alternatives.
- **Strategic Plan:** The Board discussed the rough plan which presents a plan for capital expenditures over the next 5 years presented by Amy. She will be meeting with Dwight Brew, Mike Akillian, and Jim O'Mara on Thursday for further input. The plan will be presented to the BOS on Sept. 30. Hopefully some of the Trustees will be able to attend.

TREASURER'S REPORT: Dick reported in Bill's absence. \$8000 from a cd will go into the Money Market Account. The \$1500 in interest will go into the Trustee's budget. The budget is under expenditures for the year. Interest does need to be generated, however. The Treasurer's report was accepted.

Gifts: Gifts totaling \$50 were unanimously accepted

TRUSTEE REPORTS:

Space Planning: A carpet replacement proposal is being prepared with 3 different options for consideration.

FOL: Nancy Head thanked everyone for their help and support at the Book Sale. Approximately 14,000 books were for sale with between 8000 and 9000 left at the end. Discussions are being held concerning ways to increase the number of sales.

NHLTA: David Hallenbeck briefly reported.

Programs: Kathy reminded us about the Boardman Concert. Food signups will be at the next Trustee Meeting.

OLD BUSINESS: Robin reminded us about the October 8 meeting of the Souhegan Valley Trustees being hosted by Amherst. We are all requested to bring a snack of some kind. She also reminded us of our plan to attend the October 15 FOL meeting at 1:00. The Staff was very pleased that we provided breakfast for them at their September meeting.

The Meeting was adjourned at 7:46PM.

Respectfully submitted,

Helen D. Rowe, Secretary

The next meeting is Wednesday, October 23 at 6:00 PM. Please note day and week change.

SUB-COMMITTEES will report at that time.

DATES TO REMEMBER:

Oct. 8 at 7:30 – SVT meeting at our library

Oct. 15 at 1:00 – FOL meeting