

MINUTES
The Amherst Town Library Board of Trustees' Meeting
January 4, 2010

The meeting was called to order at 6:30 PM by Chairman, Don Holden. Also attending were Nancy Baker, Kathy Brundage, Bill Cassidy, Robin Julian, Dick Martini, Helen Rowe and Ruslyn Vear.

VISITORS: There were no visitors.

MINUTES: The minutes of November 16, 2009 were unanimously approved.

LIBRARY DIRECTOR'S REPORT (presented by Ruslyn Vear):

- **Monthly statistics** were presented. (See attached) Overall circulation for the year is up almost 20% over last year. This follows the national trend of circulation being up 19%. The remote patron data base is not accurate.
- **Building concerns:** Roof leaks have been resolved. AC vents have been covered to prevent warm air escaping. The gutter on the left side of the building was installed backwards which has led to some icing on the walk. Purchase of hot chocolate has been discontinued due to spillage concerns. Ruslyn and Sally split the tasks needed to notify the public and staff on the snow closing day in December. The Library will be closed on January 19 for Martin Luther King Day.
- **Programming:** All programs continue to be successful. A new juvenile program for children 6-8 is called Book Bunch. Approximately 150 children are covered by the preschool/kindergarten out reach program. Plans are already in progress for the summer reading program. The Library is cooperating with the 250th Anniversary Committee on events to celebrate this year.
- **Technology:** Cassie is working and patrons seem pleased. Minor glitches have been worked out. The electronic newsletter goes out every two weeks. Sarah found a suitable replacement printer for the Children's Room that is being installed. The one originally ordered is still backordered. The self checkout printer is still giving some difficulties.
- **Collection News:** The Kill-A-Watt energy monitors from PSNH have arrived and there is already a waiting list. A new database, *BookBrowse for Libraries* is replacing the existing database. NHSL is no longer supplying *Ancestry Library Edition* however this service will continue through GMILCS. The DVD and CD collection in the Children's Room is being expanded
- **Friends of the Library:** \$700. for carpet squares has been processed through Pay Pal. Holiday Stories around the World at the Tree Lighting was well attended.
- **Carpet fundraising:** Donations have matched the \$6000 Bean Grant.

TREASURER'S REPORT: Dick reported that there is no change in the CD's. We are currently approximately 2% over the projected budget. The staff costs were more, however it is felt that this is due to the way the pay periods have fallen. The Board accepted the Treasurer's Report.

GIFTS: The Trustees unanimously accepted gifts totaling \$6605.61 for carpet replacement.

OLD BUSINESS: The Trustees are urged to attend the Public Budget Hearing. If necessary the Trustees will hold an emergency meeting should it be necessary to cut the budget prior to the Deliberative Session.

NEW BUSINESS: There was no new business.

There being no further business the meeting adjourned at 7:55 PM.

Respectfully submitted,

Helen D. Rowe, Secretary

The next meeting will be held on **Monday, February 8, 2010.**