

MINUTES

The Amherst Town Library Board of Trustees' Meeting

October 18, 2010

The meeting was called to order at 6:04 PM by Chairman, Don Holden. Also attending were Nancy Baker, Kathy Brundage, Bill Cassidy, Robin Julian, Dick Martini, Helen Rowe, and Library Director, Amy Lapointe.

VISITORS: Dwight Brew, BOS representative.

MINUTES: The minutes of September 20, 2010 were unanimously approved.

LIBRARY DIRECTOR'S REPORT:

- **Monthly statistics:** Amy is still tweaking a new format for reporting statistics. (see attached) Our YTD circulation is down a bit, but both the door count and the public computer usage is up. Adult programming attendance is up, but children's program attendance is down.
- **Programming:** Juvenile programs are receiving rave reviews and attendance is growing. Of particular note was the Squam Lake program with the live animals. There are 6 Adult programs planned through October and November.
- **Fall Newsletter:** Good feedback is being received in regards to the newsletter.
- **Juvenile Outreach:** Class and preschool visits have begun.
- **Town:** Job description drafts for the Wage and Salary study have begun to come in. Department Heads are discussing how to identify comparable towns. We can choose to opt out if a comparison is not similar to us. Amy has met with the Ways and Means reps. She presented the first draft of the budget to the Board. The Board unanimously voted to approve this measure.
- **FOL:** A holiday book sale will be held on Saturday, November 13. They are also researching space planner/ consultant companies.
- **Building:** The upstairs carpets have been cleaned. The new vinyl floors will be sealed. An overdrive has been purchased by Venture Capital. The Astronomical Society is planning to donate a telescope that can be circulated. A program will introduce this feature.
- **Technology:** Amy demonstrated how the newer smart phones will be able to scan in bar codes which will then be readable by scanners.

TREASURER'S REPORT: Dick reported that the two cd's coming up next will be rolled over only for 3 months. We are ahead on expenses, but behind on income.

GIFTS: The Trustees unanimously accepted gifts totaling \$150. (see attached).

PROGRAMS: Kathy reminded everyone of the 12:00 PM set up for the Boardman Concert. FOL and Trustees will provide refreshments.

OLD BUSINESS: Claudia Everest presented a scale plan of the Crab Strip as well as showing current parking in front of the library. She noted that angle parking on the Crab Strip will negatively impact the tree roots. Bill will look at the plan and see if there are any other alternatives.

The wires for the photo sensitive light switch for the light under the Marquette had been cut. They have been repaired and the light now works.

NEW BUSINESS: The Board decided to have a table at the polls to advocate services of the Library. Robin announced that the SVLTA will meet in Amherst on January 27, 2011.

There being no further business the meeting adjourned at 8:00 PM.

Respectfully submitted,

Helen D. Rowe, Secretary

The next meeting will be held on **Monday, November 15, 2010.**