

MINUTES

The Amherst Town Library Board of Trustees' Meeting

November 15, 2010

The meeting was called to order at 5:40 PM by Chairman, Don Holden. Also attending were Nancy Baker, Kathy Brundage, Bill Cassidy, Robin Julian, Dick Martini, Helen Rowe, and Library Director, Amy Lapointe. The meeting was held at Town Hall.

VISITORS: There were no visitors.

MINUTES: The minutes of October 18, 2010 were corrected to have Overdrive written with a capital letter. The corrected minutes were unanimously approved.

LIBRARY DIRECTOR'S REPORT:

- **Monthly statistics:** (see attached) Amy pointed out that the YTD statistics are down about 6%.
- **Programming:** The 2-3 year old group is growing. Holiday programs are planned for the children. The knitting group for adults is running daytime and evening times. The preschool outreach is underway.
- **Holiday Hours:** Holiday hours for November and December were announced.
- **FY12 Budget:** Amy presented the new total budget on the Town side as \$815,702.79. This is reflective of changes in Dental Insurance, telephone lines, custodial and heat. Health costs are based on the current plan and are not reflective of increases. After a brief discussion the Trustees unanimously approved the new budget figure.
- **Space Consultant Proposals:** Amy presented two proposals for the Board to review. Discussion included fund raising possible time frame for work to be completed. The Board strongly feels that this project should move forward. Nancy volunteered to go over references with Amy.

TREASURER'S REPORT: Dick renewed one cd for 13 months. He was advised to renew the next cd for 3 months to allow that money to be used possibly for space consultant fees. Expenses are about 1/3rd spent which is right on track for the year. Income is slightly ahead of projections at this point.

GIFTS: The Trustees unanimously accepted gifts totaling \$250. (see attached).

PROGRAMS: A discussion was held over the possibility of a new piano being needed in the future. Kathy said approximately 85 patrons attended the Boardman Concert. A discussion was held concerning refreshments at the Concert. It was felt that perhaps finger sandwiches and fewer sweets would be appropriate.

OLD BUSINESS: Amy felt that the Library Advocacy table at the Polls was good. Being seen outside of the Library was a positive. Feedback from the public was good.

NEW BUSINESS: The Board adjourned to attend the BOS/Ways and Means budget hearing in order to answer questions concerning our budget and income.

There being no further business the meeting adjourned at 8:50 PM.

Respectfully submitted,

Helen D. Rowe, Secretary

The next meeting will be held on **Monday, December 13, 2010. The meeting will be held at Town Hall and will begin at 5:30 PM.**