

## MINUTES

### The Amherst Town Library Board of Trustees' Meeting

**December 13, 2010**

The meeting was called to order at 5:40 PM by Chairman, Don Holden. Also attending were Nancy Baker, Kathy Brundage, Bill Cassidy, Robin Julian, Dick Martini, Helen Rowe, and Library Director, Amy Lapointe. The meeting was held at Town Hall.

**VISITORS:** There were no visitors.

**MINUTES:** The minutes of November 15, 2010 were unanimously approved.

#### **LIBRARY DIRECTOR'S REPORT:**

- **Personnel:** Amy reported that Carlos was back after his surgery. Sue R. is now recuperating at home. She will be having surgery in the near future. Emily Martina is home and filling in for Sue.
- **Budget Discussion:** Amy informed us that Gary had asked all department heads to reduce their budgets by 2%. Amy presented the Board with 7 possible options for reducing the budget. (See attached) After going through the options the Board felt that option 1 was the best choice at this time. By level funding all lines in which we had proposed an increase we will cut 1.32% which will put us below the current year budget. Staff salary packages and the automated library accounts would not be reduced. The Trustees unanimously voted to reduce the budget to \$816,434.89. Amy also passed out a folder giving background information on the Library as well as applicable State RSAs to give to Ways and Means and the BOS.

**TREASURER'S REPORT:** Dick reported that expenses were as expected. The Treasurer's report was accepted.

**GIFTS:** There were not gifts to be accepted.

**PROGRAMS:** There was no report from Kathy.

**OLD BUSINESS:** There was no old business.

**NEW BUSINESS:** Bill reported he had received a call from a patron concerning the use of the library for tutoring. The individual felt that this activity caused unnecessary noise. Amy said that tutoring is for profit, therefore space in the meeting room cannot be reserved. However, the staff does suggest to tutors when quiet spaces are available that they move there. Amy also felt that sometimes if a single patron wants quiet that it is easier to find them a quiet spot. She pointed out that the library has become a community center. Bill will report back to the patron. The Board adjourned to attend the BOS/Ways and Means budget hearing in order to answer questions concerning our reduction to the budget.

Respectfully submitted,

Helen D. Rowe, Secretary

The next meeting will be held on **Monday, January 10, 2011. The meeting will begin at 5:00 PM. It will be our annual Chinese Dinner.**