

Minutes of the Amherst Library Trustee Meeting
March 17, 2008

The meeting was called to order at 6:02 by chairman, Don Holden. Also attending were Kathy Brundage, David Hallenbeck, Robin Julian, Richard Martini, Helen Rowe and Library Director, Amy Lapointe. The minutes of the February 20, 2008 meeting were approved.

Election of Officers: The following officers and subcommittee chairs were unanimously elected;

- Chairman Donald Holden
- Vice Chairman Richard Martini
- Recording Secretary Helen Rowe
- Corresponding Secretary Robin Julian
- Treasurer Richard Martini
- Programs Kathy Brundage
- Buildings/Grounds Bill Cassidy
- Technology David Hallenbeck

Library Director's Report:

- Amy presented the monthly statistics. (see attached) Circulation of children's books continues to rise. The door count was an average of the past month since the door counter had failed.
- Children's programs resume in April with a 4:00 PM storytime added. A tea party with dolls is planned for April.
- Adult programs are both varied and many for the months of March and April. The summer reading program is being planned in collaboration with the Recreation Department on a tie in with the Summer Olympics. Some gift card prizes are coming in.
- Amy is meeting with DPW and Comcast to complete arrangements for making the library meeting room as well as the upstairs an origination point for public access TV.
- The contract between GMILCS and the Polaris Information Systems will hopefully be signed before the PLA conference. Today is the first day for transit requests being available to patrons.
- The PLA conference in Minneapolis is from March 25 through March 29. Amy is planning to attend.

Treasurer's Report: Dick has created two new CD's for the two large gifts we received. The budget is on target for the year. There was a discussion on how to account for gifts from the FOL.

Gifts: The Board unanimously accepted gifts totaling \$50.00. See attached.

Technology: Dave is thinking about putting up a technology table at the NHLTA meeting in May. The Trustees felt this was a very good idea.

There was no old business.

New Business: Amy would like to revamp the policy manual. Some of the policies are very old and many need to be updated. Some have been replaced by new town policies. Some reflect procedures to be followed and not policy. The Trustees unanimously told Amy to go ahead with this revamping.

There being no further business the meeting was adjourned at 7:10 PM

The next meeting is Monday, April 21 at 6:00 PM.

Respectfully submitted,

Helen D. Rowe, Secretary