

MINUTES

The Amherst Town Library Board of Trustees' Meeting March 16, 2009

The meeting was called to order at 6:20 PM by Chairman, Don Holden. Also attending were Nancy Baker, Kathy Brundage, Robin Julian, Dick Martini, Helen Rowe and Library Director, Amy Lapointe.

VISITORS: Brad Galinson, BOS: Don welcomed our newest member, Nancy Baker.

MINUTES: The minutes of February 18, 2009 were amended to read on line 3 of the Treasurer's report –money left in the capital equipment line-and were unanimously accepted.

ELECTION OF OFFICERS: The following officers were unanimously elected for the coming year:

Chair:	Don Holden
Vice-Chair/Treasurer:	Dick Martini
Recording Secretary:	Helen Rowe
Corresponding Secretary:	Robin Julian
Building/Grounds:	Bill Cassidy
Programs:	Kathy Brundage
Technology:	Nancy Baker

LIBRARY DIRECTOR'S REPORT:

- **Monthly statistics** were presented. (See attached) Amy felt areas of interest were the increased usage in the public computers. The huge difference in the Remote Patron line is the result of the change-over to the Polaris system which is counting differently.
- **Notaries:** Amy stated that both she and Sarah are now notaries and that their services are offered free to the public.
- **Programming:** There are numerous adult programs scheduled for March with 3 in April related to the Big Read Program. Open playtime is filling in until storytimes resume the week of April 6. A crafting club has grown out of the finger knitting session. So far students have been teaching students.
- **GMILCS:** New mission and vision statements were worked on at the retreat held recently. Restructuring of committees is ongoing.
- **Building:** The new sign has been installed. Work on the hydronic loop heating project is underway. Amy and Kathy are working on a Bean Foundation Grant Application for funds for new carpeting for the downstairs.
- **Friends of the Library:** Amy submitted a request to the FOL for the purchase of a self-check machine. Interest was expressed and Amy is looking into cost. She would place it near the Children's Room. FOL would like to have a silent auction display of the art work from the Archives Room. The Trustees approved the idea.

- **Mentoring of Souhegan Students:** The high school has indicated an interest in having adults partner with students to read and discuss books. This would occur three times a year. Amy will pursue this. The Trustees felt this was a very worthwhile endeavor.
- **Vacation Time:** Amy is taking vacation time over the next two weekends.

Default Budget: Based on her discussion with Town Administrator, Gary McGuire, Amy feels the Library may need to eliminate approximately \$18,000 from its 2009-2010 budget. A discussion was held as to ways this might be accomplished. Since the largest portion of our budget goes to salaries different ways to cut back in this area were discussed. Brad pointed out that whatever the Town does the Library should probably be consistent with the Town as far as salaries go. The largest single savings could come from closing the Library for one week, probably around Christmas time since December is usually slow. We need to wait and see what decision the Selectmen make relative to a Cola reduction and salary cutback. Meanwhile Amy will continue to look for ways to cut back.

TREASURER'S REPORT: Dick reported that two CD's have been renewed. Budget expenditures are 4% below the projected target for the year, and our income is up.

GIFTS: The Trustees unanimously accepted a gift of \$60.00 from Poet, Sid Hall who donated one-half of the proceeds from book sales at his presentation in the Library. (See attached)

PROGRAMS: Kathy has begun looking for performers for the Boardman Concert. She is trying to find a single performer for this year.

OLD BUSINESS: A discussion was held relative to the Trustees each paying their own dues to NHLTA. Amy will let us know when the renewals arrive.

NEW BUSINESS: Amy will look into the purchase of a Kindel for the Library in honor of Dave Hallenbeck, former trustee.

There being no further business the meeting adjourned at 7:40 PM

Respectfully submitted,

Helen D. Rowe, Secretary

The next meeting will be held on **Monday, April 20, 2009.**