

Minutes of the Amherst Library Trustee Meeting
March 21, 2012

The meeting was called to order at 6:35 PM by chairman, Don Holden. Also attending were Nancy Baker, Kathy Brundage, William Cassidy, Robin Julian, Ted Krantz, Richard Martini, Helen Rowe and Library Director, Amy Lapointe.

The minutes of the February 22 meeting were amended as follows; under gifts the to was amended to read no and UBS was amended to read UPS. The amended minutes were approved unanimously.

There were no visitors. Don welcomed Ted Krantz who was elected to the Board of Trustees. Nancy Baker was elected to a second term.

Elections: The Board unanimously elected the following;

Chairman	Don Holden
Vice-Chairman	Nancy Baker
Treasurer	Bill Cassidy
Secretaries	Helen Rowe recording secretary Robin Julian corresponding secretary
Programs	Kathy Brundage
Library Advocacy	Nancy Baker
Technology	Kathy Brundage
Building	Ted Krantz

Alternates: The Board discussed having alternates on the Board. The consensus was that this would be a good idea. Dick Martini was suggested and he is definitely interested. Nancy Head and Dick Obermiller will also be asked. The names of those showing an interest will be submitted to the BOS for appointment.

Library Director's Report:

- **Statistics:** Amy presented the longer version of the monthly statistics. (see attached) The public computer statistics were omitted. Amy will include those next month.
- **Programs:** The February vacation programs had low attendance due to the weather. The staff has begun working on the summer reading program. The theme this year is "Dream Big".
- **Circulation:** More van cuts are coming caused by concern over the volume of transfers. GMILCS hopes to hire Granite State Shuttle to serve as a supplemental service. The cost appears to be reasonable for participating libraries. Legal problems have caused the Online newsstand to no longer be available. Our Email newsletter received the Constant Contact 2011 All Star award based on the frequency of use, high open rate, regular use of statistics and use of social media.
- **Friends of the Library:** The Spring Luncheon is on April 17. The FOL are looking for new people to fill several positions.
- **Town:** The top 50 salary figures for the town have been released with no names as part of the public's right to know law. Discussions are underway by the BOS and Department Heads as to ways to meet the default budget. The Library's cut of 1.2% amounts to \$9894.06 having to be cut.
- **Staffing:** Applications for 3 Page positions are being accepted until 4/23.
- **PLA Conference:** Amy enjoyed the conference workshops she attended. She saw a new patron counter for \$1800 that she felt would be good to replace the existing counter. She will approach the FOL regarding this.

Non Public Session: At the request of Amy the Board unanimously voted to enter a non-public session at 7:25 PM. The Board unanimously voted to come out of the non public session at 7:25 PM.

Treasurer's Report: Dick reported that we are on track with the budget spending. However, income is still way down.(see attached) Bill will meet with Amy and sign the necessary paperwork to take over the Treasurer's duties.

Gifts: There were no gifts to accept.

Trustee Reports:

- There were no Trustee reports. The Trustees did fill out their applications to the NHLTA Conference which will be held in May.

Old Business: There was no old business.

New Business: There was no new business.

There being no further business the meeting was adjourned at 8:20 PM.

Respectfully submitted,

Helen D. Rowe, Secretary

The next meeting is MONDAY, April 16 at 6:00 PM