

MINUTES
The Amherst Town Library Board of Trustees' Meeting
April 19, 2010

The meeting was called to order at 6:10 PM by Chairman, Don Holden. Also attending were Nancy Baker, Kathy Brundage, Bill Cassidy, Robin Julian, Dick Martini, Helen Rowe, and Library Director, Amy Lapointe.

VISITORS: Dwight Brew was welcomed at the new BOS representative.

ELECTION OF OFFICERS: The following officers and board positions were unanimously elected;

Chair:	Don Holden
Vice Chair:	Nancy Baker
Treasurer:	Dick Martini
Assistant Treasurer:	Bill Cassidy
Recording Secretary:	Helen Rowe
Corresponding Secretary:	Robin Julian
Programs:	Kathy Brundage
Building and Grounds:	Bill Cassidy
Technology:	Kathy Brundage and Robin Julian
Fund Raising:	New position created; Nancy Baker

MINUTES: The minutes of March 8, 2010 were unanimously approved.

LIBRARY DIRECTOR'S REPORT:

- **Monthly statistics** were presented. (See attached) Amy commented that the increased reciprocal borrowing helps explain the increase in circulation. Amy will have statistics on the email newsletter next month.
- **Programming:** Adult programs continue to be popular and well attended. The Durlings who live next door invited all the participants of "Door, Roof, Floor" over at the conclusion of the program. There will be special programs for vacation week for the juveniles. The summer reading programs are well along in the planning stage.
- **Collection:** The Sony ebook reader is in but not processed yet. It will also allow patrons to download audio books from overdrive. Amy will also download some other books onto it.
- **Carpet fundraising:** \$172.52 remains to be raised. Amy is working on donor acknowledgement and will put the project out for bids.
- **Personnel:** Sarah has accepted the position of Head of Circulation and Public Services. Ruslyn's title will now be Head of Reference and Adult Programming. Amy, Ruslyn and Robin are interviewing candidates for the positions of Reference Librarian and Technical Services. There has been an excellent applicant response for these vacancies. Amy hopes to be able to make a decision on the two positions by the end of this week.
- **Town:** The town is doing a wage and salary review. The Board discussed the pros and cons of participating in this review. Amy will look further into the matter. The main concern is what town libraries our library would be compared to.

- **FOL:** The Student Art Show will be in May. The Reception will be May 9. The Reception for the Trustees will be May 19 from 4-6 PM.
- **Building:** The light has been installed over the Atherton portrait.
- **GMILCS:** Kevin French has started as new Technology Librarian. He is already working on the problems with the data base statistics.
- **PLA:** Amy will report on this next month. She felt it was well worth the trip as it covers broad topics and was very motivating.

TREASURER'S REPORT: Dick reported that we are currently below budget, mainly due to a decrease in salaries and benefits. Bill noted a discrepancy in the totals. Amy will check and send us updated figures. Income is up due to interest and also the carpet fund as well as a decrease in heating costs. A question was raised as to why the Service account was so over budget. Amy will check on this. The Board accepted the Treasurer's Report.

GIFTS: The Trustees unanimously accepted gifts totaling \$950.77 for the carpet replacement fund. They also accepted \$1300 in gifts.

OLD BUSINESS: There was no old business

NEW BUSINESS: There was no new business.

There being no further business the meeting adjourned at 7:27 PM.

Respectfully submitted,

Helen D. Rowe, Secretary

The next meeting will be held on **Monday, May 17, 2010.**