

Minutes of the Amherst Library Trustee Meeting
April 15, 2013

The meeting was called to order at 6:00PM by vice- chairman, Nancy Baker. Also attending were Kathy Brundage, Bill Cassidy, Ted Krantz, Helen Rowe, Library Director, Amy Lapointe and Alternates, Dick Martini, and Ed Obermiller. Chairman, Don Holden arrived at 6:04. Alternate, Nancy Head arrived at 6:06.

Visitors: There were no visitors.

The minutes of the March 18 meeting were unanimously approved.

LIBRARY DIRECTOR'S REPORT:

- **Statistics:** Amy passed out the monthly statistics pointing out the following trends. YTD circulation is up a bit, the door count is up as is the use of digital media cd's. Computer use is down. Amy will check what caused 600 items to be added. Ted would like to see the number of items withdrawn from circulation.
- **Programming:** Amy noted that the May 6 Program is being co-sponsored by the DAR. Vacation week programs are in place. The Summer Reading Program will run for 9 weeks from June 24-August 9. The theme is *Dig into Reading*.
- **FOL:** The annual luncheon is April 16 from 11-1. The Student Art Show will be in the month of May. This year's show is a juried one.
- **Town Hall:** Because of the default budget our budget has increased by \$39.04, mainly due to health insurance costs.
- **Website:** A Request for a Proposal to redesign our website is being drawn up.
- **Challenging patrons:** Patron complaints over food odors coming from a pot-luck supper held in the Johnson Meeting Room have been received. Some regular patrons who fit into this category are being managed by the Staff very well. Ruslyn warns presenters of programs about potential problems who tend to try to dominate the programs. A group of young boys who tend to be "fresh mouthed" are being monitored.
- **Staff:** Sarah Leonardi will be on maternity leave beginning at the end of September.

TREASURER'S REPORT: The expired CD's are still appearing on the monthly report. Bill will check on this. The gift account is high because the funds from the closed CD's have been placed there temporarily.

Gifts: There were no gifts to accept.

TRUSTEE REPORTS: The outside eaves need to be painted.

- **OLD BUSINESS: Space Planning:** Amy has discussed plans with the staff. Concerns were expressed over the proposed relocation of the Reference Desk, use of the Boardman Room as program space especially as related to movable stacks

and furniture. \$34,000 is the gross amount for carpet replacement. Bill will ask the company to break it down into categories. Amy had furniture design people come out to look at what we have and what we are thinking about. They will get back to us. Katrina Holman is going to write an article about the changes in the Library.

NEW BUSINESS: There was no new business.

The Meeting was adjourned at 7:25.

Respectfully submitted,

Helen D. Rowe, Secretary

The next meeting is Wednesday, May 22 at 6:00 PM

REMINDER: The NHLTA Meeting is Monday, May 20.