

MINUTES

The Amherst Town Library Board of Trustees' Meeting June 25, 2007

The meeting was called to order at 6:07 PM by Chairman, Don Holden. Also attending were Kathy Brundage, David Hallenbeck, Robin Julian, Dick Martini, Helen Rowe and Library Director, Amy Lapointe.

The minutes of the previous meeting were approved as read.

VISITORS:

Brad Galinson, the new representative to the Trustees from the Board of Selectmen was present.

LIBRARY DIRECTOR'S REPORT:

- Monthly statistics were presented. (See attached) There have been mixed comments relative to the downloadable cd's and audio books.
- Summer hours have begun. The library will close at 5:00 PM on July 3 and will be closed for July 4. Amy is matching the summer hours to the school year.
- The summer reading programs for children and adults began on June 25. Amy felt that as many as 100 children had signed up during the day. The theme is Reading Road Trip, USA. Jackie and Sue visited the schools to promote the program. The program ends on August 17. The grant for the Big Read has been accepted. This will be a community reading program. The grant will help provide public relations materials.
- The new chair of the FOL is Gretchen Pyles. A SEE Science Center pass has been added to the passes already available.
- Mary, Sarah, Jackie and Amy have attended various professional development workshops. In addition Amy attended a session on budgeting on the local level.
- Amy has been re-elected VP for GMILCS which is a two year term. Items being transported by the van are being counted. A new browser plugin to search the catalog has been installed. Directions are given on the website or on the catalog page.
- Job interviews for the four new page positions have been held. 9 out of 11 annual staff evaluations have been completed. The focus is on goal setting. Kate Desmarais, a previous page, will be a part time summer helper for the SRP.
- The new representative from the Ways and Means to the Trustees is Bob Petrella

TREASURER'S REPORT.

- Dick reported we are 4% under our target on expenses. He will request the transfer of interest from the Trustee of the Trust Fund that is due us.
- Funds for the new telephones need to be moved from the Telephone budget line to the New Equipment Capital Expense line.
- **Gifts:** Gifts amounting to \$1728.33 from the FOL were unanimously accepted by the Board. (see attached)

PROGRAMS:

- Kathy is working on the Boardman Concert with a possible tie in to the Big Read.

OLD BUSINESS: We will discuss goals at our next meeting.

NEW BUSINESS: Kathy attended 2 seminars and will try to pull the information together. The new NHSLA updates for our booklets will be out soon.

There being no further business the meeting adjourned at 6:55 PM.

Respectfully submitted,

Helen D. Rowe, Secretary

The next meeting will be held on **Monday, July 30 at 6:00 PM.**