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MINUTES

The Amherst Town Library Board of Trustees' Meeting

June 16, 2008

The meeting was called to order at 6:06 PM by Chairman, Don Holden. Also attending were Kathy Brundage, David Hallenbeck, Robin Julian, Helen Rowe and Library Director, Amy Lapointe.

VISITORS: There were no visitors at this meeting.

MINUTES: The minutes of the previous meeting were amended as follows; insert the word clean after the word catalogue in line 16. The amended minutes were unanimously accepted.

LIBRARY DIRECTOR'S REPORT:

- **Monthly statistics** were presented. (See attached) Amy pointed out that circulation continues to grow. Interlibrary loans are going down. Amy is questioning the GMILCS figures.
- **Building concerns:** Main AC unit has been operating at partial capacity. DPW is getting estimates for replacement. Adequacy of the current unit is being checked. Insurance coverage is being checked with the company. The town rates are based on replacement costs. As a sign of appreciation for all the DPW does for the Library Amy provided pastries for the DPW meeting. They were much appreciated.
- **Programming:** Mapquests II has received \$700 for the fall session from the FOL. This will allow time to look into grant options for the spring session. The press notices have gone out for the summer reading programs. High School students will be given amnesty for fines during the first week of the summer reading program.
- **GMILCS** will be voting on the 2010 budget. It looks like the increase will be between 3.6 and 4.9 percent. Sarah will be the point person for the migration. Training sessions have been set up.
- **Personnel:** Amy has completed the annual evaluations. The three graduating pages have been replaced by Jessica Beliveau, Carly Christensen, and Aly McKnight. The new pages are freshmen and

sophomores. The Trustees unanimously approved the hiring of the three new pages. Amy is still trying to maintain a total of 7 pages.

- **Summer hours** have begun.
- **NHLTA:** Amy will send in dues renewals
- **Amy** is setting up an email account for sending materials to the Trustees.

TREASURER'S REPORT. Eleven months of the year have been completed and we are on target for spending. The Treasurer's report was unanimously accepted.

GIFTS: Gifts in the amount of \$6135.71 were unanimously accepted. (see attached) Included in this list are the gift card donations made by local business as prizes for the summer reading programs.

PROGRAMS: No report

TECHNOLOGY: No report

OLD BUSINESS:

- Amy went through the library policies. The proposed changes made by Amy were unanimously approved. Additional changes suggested by the Trustees will be addressed in the fall.

NEW BUSINESS:

- There was no New Business.

There being no further business the meeting adjourned at 7:35 PM

Respectfully submitted,

Helen D. Rowe, Secretary

The next meeting will be held on **Monday August 4, 2008 at 6:00 PM.**