

MINUTES

The Amherst Town Library Board of Trustees' Meeting June 15, 2009

The meeting was called to order at 6:00 PM by Chairman, Don Holden. Also attending were Nancy Baker, Kathy Brundage, Bill Cassidy, Robin Julian, Helen Rowe and Library Director, Amy Lapointe.

VISITORS: There were no visitors.

MINUTES: The minutes of May 18, 2009 were unanimously approved.

LIBRARY DIRECTOR'S REPORT:

- **Monthly statistics** were presented. (See attached) Amy feels we will top 28,000 for the year.
- **Programming:** Several adult programs are scheduled for June and July. The SRP for youth begins on June 22. The storytime at the Farmer's Market has been a big success.
- **Friends of the Library:** The Silent Art Auction is underway with bids already being received. There will be a reception on July 19th.
- **Hours:** Summer hours are now in effect.
- **Buildings and Grounds:** Due to a septic pipe leak a portion of the front walk is being dug up. Mr. Barry is having all the lead piping from the system replaced to prevent future problems.
- **Personnel:** The Board unanimously approved the hiring of new pages Meghan Gillis and Grace Stover. Amy has begun the annual staff evaluations/goal setting meetings.
- **Polaris Automation System:** An upgrade on 6/10 went very smoothly with the entire system back up by 3:00 PM. New features for patrons include new materials lists scope to the local library and the ability to choose your own username for "my account". The self checkout should be up and running in the near future.
- **Collection:** Due to the large number of holds on the Kindle Amy is going to order another one. Video games will soon be available for checking out. The overdrive (downloadable audio) WMA titles will soon work on Apple devices.
- **Bean Foundation Grant:** We received \$6000 for new carpeting provided we can raise a matching amount. A discussion was held on possible sources.
- **Special Award:** The Trustees will nominate our FOL group for a new award recognizing FOL efforts. Nancy Baker will write the letter for the Trustees.

TREASURER'S REPORT: Only figures for the current expenditures were available. It was discovered that there were some errors which Amy will correct. She will then send a copy of the corrected expenditures to the Trustees. (see attached) The budget continues to be on target for the year.

GIFTS: The Trustees unanimously accepted gifts totaling \$5100 from the FOL.

DEFAULT BUDGET: A revision in the Town side of our budget due to changes in projected fuel and medical insurance costs as well as the lowered COLA was presented by Amy. The new figure is \$801,790.30. The Board unanimously approved this figure for the Town side of the budget.

There being no further business the meeting adjourned at 7:16 PM.

Respectfully submitted,

Helen D. Rowe, Secretary

The next meeting will be held on **Monday, August 3, 2009.**