

MINUTES

The Amherst Town Library Board of Trustees' Meeting

June 21, 2010

The meeting was called to order at 6:12 PM by Vice-Chairman, Nancy Baker. Also attending were Kathy Brundage, Bill Cassidy, Robin Julian, Dick Martini, Helen Rowe, and Library Director, Amy Lapointe.

VISITORS: Dwight Brew, BOS representative.

MINUTES: The minutes of May 17, 2010 were unanimously approved.

LIBRARY DIRECTOR'S REPORT:

- **Monthly statistics:** The statistics show an increase of 13.83% for the year to date. (see attached)
- **Programming:** Today is the first day of the summer reading program for all ages. New programs include a drop in craft program on Wednesdays, games in the garden and storytimes at Baboosic Lake.
- **Carpet fundraising:** Amy presented final quotes from Ultimate Carpet and Goedecke fFlooring. Ultimate's estimate was \$16,683.65. Goedecke's was \$20,925. After a brief discussion a motion was made, seconded, and unanimously approved to accept the bid from Ultimate.
- **Personnel:** Amy is working on annual evaluations. She presented the names of the following pages; Elly Bannon, Tanner Kent, Taylor Bardsley, and Andi Aiken. A motion was made, seconded and unanimously approved to accept these nominations.
- **Town:** A new fire chief has been hired. Dwight reported that the new chief will begin in mid-July.
- **FOL:** The following gifts have been presented; an accucut die cutting machine and dies, a digital photo frame for the front desk, a birdhouse with a camera and TV for the children's room and money for children's programs.
- **GMILCS:** Amy is now President. The term is for 3 years.
- **TECHNOLOGY:** The self check out machine has died. The company is replacing it yet again. New computers have been installed and existing computers have been shifted around.

TREASURER'S REPORT: Dick reported no CD renewals are due until the fall. Our income is up and the budget is on target for the year. Postage is down due to the use of email notices as well as having used the *Amherst Citizen* to distribute the Fall Newsletter.

GIFTS: The Trustees unanimously accepted gifts totaling \$3607.07. (see attached)

OLD BUSINESS: Richard Towne will be in Amherst for the 4th of July parade. If he wishes to see the Library, Nancy will show him around.

NEW BUSINESS: There was no new business.

Non Public Session: The Trustees voted to go into a non-public session to discuss a personnel matter at 7:18 PM. The Trustees exited the session at 7:43.

The Trustees voted to reopen the public meeting at 7:44 PM. At this time the Trustees discussed the various options for the carpet and tile replacement. The Trustees then chose the carpet tile. After looking at samples of tiles for the bathroom, kitchen and the baseboards it was decided to leave the final choice of these to Kathy and Jim from Ultimate.

There being no further business the meeting adjourned at 8:43 PM.

Respectfully submitted,

Helen D. Rowe, Secretary

The next meeting will be held on **Monday, August 9, 2010.**