

Minutes of the Amherst Library Trustee Meeting  
August 6, 2012

The meeting was called to order at 6:00 PM by chairman, Don Holden. Also attending were Nancy Baker, Kathy Brundage, Robin Julian, Helen Rowe, Library Director, Amy Lapointe and Alternates, Dick Martini, Ed Obermiller and Nancy Head.

**Visitors:** Also attending was Dwight Brew, BOS representative and Dave Hallenbeck from NHLTA.

The minutes of the June 26 meeting were unanimously approved.

**LIBRARY DIRECTOR'S REPORT:**

- **Statistics:** Amy passed out the statistics for the previous fiscal year. The total circulation was down just slightly. Based on what she has seen so far, totals for July 2012 appear to be up.
- **Programming:** The SRP was very successful-close to 600 signed up for the children's reading. They have already reached 5000 hours. The summer story hours were kept low key. Once again the offsite story hours were a hit. Two programs of special note were the Toe Jam Puppet Band and the Pet Show. Adult programs were also well attended, especially the e-book workshops. Planning for the fall is well underway with a variety of topics and concerts being planned..
- **Personnel:** Training of the new pages is completed and Amy feels that they are well motivated. Sarah L. has returned from her maternity leave.
- **Collection:** The new patron counter was installed in mid July and is working well. Amy is becoming familiar with its functions.
- **Town Hall:** The new Executive Assistant has begun work so now the Town Hall is completely staffed. Dwight was on the selection committee and was very impressed her credentials.
- **Hours:** Regular library hours will resume Tuesday, September 4.

**BUDGET:** The fiscal year ended with 99.29% of the budget being spent. Unused money will be returned to the Town. Figures from July were not yet available.

**Gifts:** Gifts in the amount of \$1809.79 were unanimously approved.

**TRUSTEE REPORTS:**

- **Programs:** Kathy reported that the Boardman Concert will be held on Sunday, October 21 at 5:00PM. This year's performer is a concert guitarist who also is on the Franklin Pierce Faculty. His cost will be \$350.00.
- **Library Advocacy:** We hope to be able to have information available by the November election on space needs.
- **NHLTA:** Dave requested feedback on the May conference. Concern was expressed over the non-cooked breakfast this year. Dave explained that cost had been a factor. Discussion was held on the possibility of increasing the fee to include the cooked breakfast, especially since many members travel long distances.

**OLD BUSINESS:** Don mentioned that the prisoner work program has been eliminated which directly affects the FOL and the annual booksale. The sub-committee on services provided by the library will try to prioritize these to better help the Trustees and staff determine where resources need to go. A discussion was held concerning the all purpose room at Clark being available for library programs. Several members have viewed the room and feel it would be very usable.

**NEW BUSINESS:** Amy will put together information on issues relating to libraries and e-book usage available revolving around publishers. Ted had forwarded an article on this to Don who will send it on to the rest of the Board. Dave H. said the State Library is also looking into these issues.

There being no further business the meeting was adjourned at 7:00 PM.

Respectfully submitted,

Helen D. Rowe, Secretary

**The next meeting is MONDAY, September 17 at 6:00 PM**