

MINUTES
The Amherst Town Library Board of Trustees' Meeting
September 21, 2009

The meeting was called to order at 6:05 PM by Vice- Chairman, Dick Martini. Also attending were Nancy Baker, Kathy Brundage, Robin Julian, Helen Rowe and Library Director, Amy Lapointe. Chairman, Don Holden and Bill Cassidy arrived later.

VISITORS: There were no visitors.

MINUTES: The minutes of August 3, 2009 unanimously approved.

LIBRARY DIRECTOR'S REPORT:

- **Monthly statistics** were presented. (See attached) The Board was pleased to see that the August statistics reflected the best August we have had. Amy did point out that last August we were closed for the migration and due dates were postponed, however, she feels that this will not impact the figures significantly.
- **Programming:** Newsletters were sent out to the public as an insert in the *Amherst Citizen*. There was significant cost savings in doing this. Fall adult programs are scheduled with the first one being completely filled. Regular storytimes will begin again the week of October 6. During the interim, craft story times are being offered with a Simmons College student helping. Our Library was fortunate enough to be chosen as one of two hundred sites for a live simulcast featuring Mo Willems. It is scheduled for 2:00 PM on October 6.
- **Friends of the Library:** Profits from the book sale of September 19 are approximately \$8500. A bus trip to RSID is scheduled for October 29. The feasibility of a second book group is being explored. The online sale of *Uncle Tom's Cabin* brought in over \$400. A donation of \$1600 was made to the funding for "Door, Roof, Floor". Community readers for the next discussion with Souhegan students are being solicited. The discussion is scheduled for October 13. The theme is civil rights.
- **Hours:** The library will be closed for Columbus Day, October 12.
- **Buildings and Grounds:** The walkway construction project has been completed. Robin will send a note to the DPW thanking them on behalf of the Trustees for the careful planning and successful completion of this project. Amy has sent out letters to community organizations requesting funds for the lower level carpet replacement.
- **Polaris Automation System:** The self service check-out terminal is finally working. The company replaced the machine that was causing so much trouble.
- **Town:** We will need to approve the first draft budget at our October meeting.
- **Personnel:** Amy has had 44 applications for Children's Librarian. Amy, Robin, and Sue Ruggerio have selected 7 to contact for interviews. Staff members will assist in giving a tour of the Library to applicants. A discussion was held relative to staff schedule changes.

TREASURER'S REPORT: Dick reported that 2 cds are due in October and November. Expenses are slightly over projections due to large cost items that are purchased early in the fiscal year. It was noted that gifts are down.

GIFTS: The Trustees unanimously accepted gifts totaling \$57.96. We also accepted the gifts for the gifts for the summer reading program (see attached)

PROGRAMS: Kathy reported that the Boardman Concert performers will be pianist, Laura Kennedy and violinist, Joseph Sheer. The date is November 15th. Tickets and publicity will be out in mid-October. The reception will be at the end of the concert.

OLD BUSINESS: The dedication of the Tom Head Memorial Tree is Friday, September 25 at 5:30. We scheduled a luncheon for October 20 to honor the FOL who have received a NHLTA award. Food assignments were made. Robin will remind everyone.

NEW BUSINESS: It was decided that we would invite Jackie Biger to our next meeting to thank her for her dedicated work with the children. We will begin the meeting with a Chinese takeout.

There being no further business the meeting adjourned at 7:46 PM.

Respectfully submitted,

Helen D. Rowe, Secretary

The next meeting will be held on **Monday, October 19, 2009.**