

MINUTES

The Amherst Town Library Board of Trustees' Meeting

September 20, 2010

The Board of Trustees met at 5:30 for an informal meal in order to meet Sarah Hydorn, the new Head of Children's Services.

The meeting was called to order at 6:07 PM by Chairman, Don Holden. Also attending were Nancy Baker, Kathy Brundage, Bill Cassidy, Dick Martini, Helen Rowe, and Library Director, Amy Lapointe.

VISITORS: Bruce Berry, DPW, Dwight Brew, BOS representative.

PARKING DISCUSSION: Bruce Berry discussed possible solutions to the parking problem in relationship use of the crabtree strip. It was decided that some sort of plan is needed. Bill Cassidy will talk with two landscape planners to see what the cost of such a plan would be. Both Bruce and Dwight made it clear that the likelihood of any monies from the Town is probably non-existent this year. The Board thanked Bruce for his input and also for all the work his department has done in the past for the Library.

MINUTES: The minutes of August 9, 2010 were unanimously approved.

LIBRARY DIRECTOR'S REPORT:

- **Monthly statistics:** Amy continues to work on a new method of reporting statistics. She hopes to have a new format for us next month.
- **Programming:** Storytimes have begun. Miss Sarah has made up a brochure giving information about the levels and times. Adult programs begin this month.
- **250th Celebration on September 25:** The Library is sponsoring children's games on the Common. Joyce Kingman is selling notecards displaying four town buildings. She is the artist who drew the prints. Profits of the project will be donated to the Library.
- **Personnel:** Amy announced that we are now fully staffed.
- **Town:** Position descriptions for the wage and salary study have been turned in. The Budget timeline schedule is out. The State of the Department Report is scheduled for Monday, September 27th. This will be in narrative form. Trustees are invited to attend.
- **FOL:** The book sale grossed approximately \$7900. This total is down a bit from last year.
- **Fall Newsletter:** The newsletter is at the printers and will be mailed to all residents soon.
- **2011 Calendar:** Amy presented the proposed holiday/closed calendar for 2011. The Trustees unanimously accepted the proposal.
- **Schools:** Due to time constraints by the school, visits been cut back. For the coming year the 2nd graders will visit the library and the 4th graders will continue their technology study at the school by Library Staff. 1st and 3rd grades will not visit this year.

TREASURER'S REPORT: Dick and Bill will investigate options available for the CD's coming due in the fall. Expenditures are slightly over estimates which is not unusual for this time of year mainly because of yearly dues payments that have been made. Amy will ask Mary for clarification on the New Equipment/Capital Expenditure line. Dick attended the fall NHLTA Budget Workshop.

GIFTS: The Trustees unanimously accepted gifts totaling \$525. (see attached). These gifts were in memory of Paul Brewster.

PROGRAMS: Kathy attended a concert presented by the group who will be doing the Boardman Concert. She will work on the tickets and publicity. Trustees will meet at 12:00 PM on the day of the concert to set up the chairs. Preliminary signups for food were made.

FUND RAISING: Nancy is thinking about fund raising for carpet upstairs. Bill feels we may not need to recarpet under the stacks.

OLD BUSINESS: There was no old business.

NEW BUSINESS: There was no new business.

There being no further business the meeting adjourned at 8:00 PM.

Respectfully submitted,

Helen D. Rowe, Secretary

The next meeting will be held on **Monday, October 18, 2010.**

Reminder: Presentation to the BOS by Amy, Monday, September 27.