

Minutes of the Amherst Library Trustee Meeting
October 17, 2011

The meeting was called to order at 6:00 PM by chairman, Don Holden. Also attending were Nancy Baker, Kathy Brundage, William Cassidy, Robin Julian, Richard Martini, Helen Rowe and Library Director, Amy Lapointe.

The minutes of the September 15, 2011 meeting were approved.

Dwight Brew, the BOS representative to the Trustees, was in attendance.

Library Director's Report:

- **Statistics:** Amy presented the monthly statistics which continue to show a slight downward trend. Should difficulties with van deliveries continue Amy expects to see a further reduction. (see attached)
- **Programs:** The fall programs are underway. Opening the 4-6 year old story time to 3 year olds seems to be working well.
- **Circulation:** 54 new patrons were registered during Library Card Sign up Month. The Board agreed for the Food for Fines program to run from Nov. 1 -15.
- **Space Planning:** A brief discussion was held over concerns over goals, mission, focus and time line. It was decided that an extra Trustee Meeting dedicated specifically to this issue would be held early in 2012.
- **Town:** Amy presented a flat budget as requested by the BOS. After a discussion the Trustees unanimously approved the budget draft. Dwight explained the concept the BOS is trying to work from. Health insurance, step increases and cola figures are not included in this draft budget. After a further discussion the Board decided to try to meet with the entire Ways and Means Committee. Don will try to set up such a meeting on Oct. 27 at 7:00 PM. Budget subcommittee meetings are from Oct. 24-Nov. 4.
- **NHLTA:** Amy passed out new manuals for the Trustees from NHLTA.

Treasurer's Report: Dick reported that two CD's need to be renewed in Nov. Unfortunately interest rates are much lower. We continue to be on target with the budget for the year. On the Trustee side we have not received any gifts.

Trustee Reports:

- **Programs:** Kathy reported that 72 tickets have been given out already for the Boardman Concert. Robin has sent out the invitations to the Boardman family. Trustees signed up for food assignments. We will meet at noon the day of the concert to set up the chairs and move the furniture out of the way. Don will introduce the group.
- **Library Advocacy:** The public will be invited to join our meeting at 7:30 on November 14 to share thoughts and opinions as to what the community needs and expectations are for Library services.
- **Souhegan Valley Trustees:** At the September meeting most of the concerns revolved around the reduction in the van services. The next meeting will be at Brookline on either January 11 or 18.

Old Business: There was no old business.

New Business: There was no new business.

The meeting was adjourned at 7:42 PM

The next meeting is Monday, November 14 at 6:00 PM

Respectfully submitted,

Helen D. Rowe, Secretary