

MINUTES

The Amherst Town Library Board of Trustees' Meeting

September 19, 2011

The meeting was called to order at 6:06 PM by Chairman, Don Holden. Also attending were Kathy Brundage, William Cassidy, Robin Julian, Helen Rowe, and Library Director, Amy Lapointe.

VISITORS: There were no visitors.

MINUTES: The minutes of August 15, 2011 were unanimously approved.

LIBRARY DIRECTOR'S REPORT:

- **Circulation:** Amy presented the current statistics noting that circulation was up. (see attached.)
- **Programs:** Fall programming is underway for all ages. The printed newsletter is expected to be out this month.
- **GMILCS:** Nesmith Library is officially joining GMILCS, Inc. The contract has been signed. An ad hoc committee has been formed to look into supplemental transit service to compensate for the van reduction services. Local patrons are noticing a slow down in requests. Michael York has been invited to the October meeting. The Floating Collection policy is being reviewed.
- **Circulation/Public Services:** We are now on Facebook and Amy urged all of us to "like the library". September is Library Card Sign up Month. The multifunction devices installation is nearly complete. This is a printer-copier-scanner system.
- **Friends of the Library:** The final tally for the book sale is not yet in.
- **Town:** Department reviews for the FY13 Budget will be either September 26 or October 3. Trustees will vote on the proposed FY13 budget draft on October 17. Budget subcommittee meetings will be between Oct. 24 and Nov. 4. The new town administrator starts October 3.
- **Space Planning:** A discussion was held on the new draft report and floor plan. Several earlier concerns had been addressed, but the Trustees still felt there was room for improvement.
- **Calendar:** Amy presented the 2012 Holiday and Close Days. Kathy moved and Bill seconded that the Board accept the plan. AIF.
- **Patron concerns:** A discussion was held concerning challenging patrons. Amy feels that a discussion with the staff of ways to handle challenging situations will be the best way to handle this. She feels the staff is more than competent to do this.

TREASURER'S REPORT: Bill reported that the budget is slightly over its projection, mainly due to the purchase of periodicals and the automated systems. Bill will look into combining the Boardman and gift accounts.

TRUSTEE REPORTS:

Programs: Kathy announced that the vocalist will be able to perform with the trio at the Boardman Concert. She has a demo CD if anyone would like to listen to the group.

Library Advocacy: Trustees will invite the public to attend our November 14 meeting at 7:30 to express concerns and ask questions relative to the budget for next year.

OLD BUSINESS: There was no old business.

NEW BUSINESS: There was no new business.

The meeting was adjourned at 7:50 PM.

Respectfully submitted,

Helen D. Rowe, Secretary

The next meeting will be held on **Monday, October 17, at 6:00 PM.**