

## AMHERST TOWN LIBRARY BOARD OF TRUSTEES MINUTES

March 16, 2026

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Attendees: Nancy Baker, Steve Mantius, Gretchen Pyles, Jackie McKnight, CJ Butler, Jim McGinness and Amy Lapointe

Via Zoom: Dave Hallenbeck

Special Guest: Lincoln Daley, Town Administrator

Mr. Daley introduced himself to the board and explained some of his goals for the town including a focus on improving communication between departments and improving the quality of life for our residents. He hopes to focus on the town's buildings, roads, and sidewalks while maintaining the character of the town. He would also like to work with the schools to form partnerships and share resources.

Nancy Baker called the meeting to order at 6:21 p.m.

**Election of Officers & Appointment of Alternates:** The board discussed the election of officers and appointment of alternates. The board agreed to the following:

Chair: Nancy Baker

Vice Chair: Jim McGuinness

Secretary: Liz Larson

Treasurer: Steve Mantius

Nancy Baker moved and Gretchen Pyles seconded that we recommend the following alternates to the board; Jackie McKnight, CJ Butler and Nancy Head.

**Minutes from February 16, 2026:** Steve Mantius moved and Jim McGuinness seconded to approve the minutes. The motion passed unanimously.

### **Library Director's Report:**

Statistics: The statistics were reviewed; the children's print and meeting room use are down likely due to the lower level currently being unavailable.

Upcoming and Ongoing Adult Programs: Partnering with the Amherst Historical Society on Portraits of a Revolution on April 6th; and the ATL Reads programs continue in March and April and do require registrations.

Children's programs: No Peeps Show this year due to the lower level currently being closed.

Town: There was a possible security breach of Town employee information; Town Hall issued guidance to employees to request fraud alerts and possibly get a PIN for tax filings if needed and will offer fraud coverage to employees.

**Treasurer's Report:** The library is operating with a surplus. With regard to the Massachusetts Investment Trust: Sam and Alys Warren Trust Fund, it was going to be sent to lost property. Steve Mantius called and spoke with a representative and the recommendation is that we sell it. We need to pay a \$50.00 fee and complete paperwork to pursue other funds that may be held by a third party. Therefore, Steve Mantius moved to sell funds held by Massachusetts Investment Trust in the Sam and Alys Warren Trust Fund and pay a \$50.00 fee to pursue other securities held by a third party and to sell those funds. Jim McGuinness seconded; the motion passed unanimously. The funds will be liquidated into cash and will be put in the gift account.

**Old Business:**

Lower level reconstruction: A final meeting with Stibler Associates was held last week. We should receive the specifications on Thursday, March 19th. The goal is to provide more seating and open area, move to shorter stacks, and try to add a small AV closet and a table storage area in the Johnson Room. The Statement of Loss from Primex is a working document that establishes known losses but could change depending on what is determined to be actual losses and costs.

Steve Mantius moved and Jim McGuinness seconded a motion to adjourn. The meeting ended at 7:23 p.m.

Next Scheduled Meeting: **Monday, April 20, 2026 at 6:00 p.m.**