



# Amherst Town Library

*Professional service with a personal touch*

## Request for Reconsideration of Library Materials

The Amherst Town Library selection criteria are described in detail in the Collection Development Policy. Amherst residents who are cardholders who would like to enter into the formal process of requesting the Library to reconsider an item's place in the collection are required to complete this form. Please note: your name and comments are public records. However, your address, email, and phone number will be kept confidential from the general public to the greatest extent allowed by law.

Name:

Library Barcode:

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Phone:

Email:

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Address:

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***If you are not an Amherst resident and cardholder, your request is not eligible for review.***

I represent

☐ Myself

☐ Organization/ Group: \_\_\_\_\_

Title of Work: \_\_\_\_\_

Author: \_\_\_\_\_

Publication Date: \_\_\_\_\_

Format: \_\_\_\_\_

1. What brought this item to your attention?
2. Have you examined the entire work? If not, what sections did you review?
3. What action are you requesting the committee consider?
4. What concerns you about the item? Please be specific and cite pages/ sections.
5. What do you think might result from exposure to this resource?
6. Is there anything good about this title? Please describe.
7. What do you think is the theme of this work?
8. Are there other resources you suggest for inclusion in the collection that would provide additional information and/or other viewpoints on this topic?
9. Please mark which of the following documents you have read:
  - ☐ Amherst Town Library Collection Development policy
  - ☐ Library Bill of Rights (American Library Association)
  - ☐ The Freedom to Read Statement (American Library Association)

Signature of Requestor:\_\_\_\_\_ Date:\_\_\_\_\_

Received at Library:\_\_\_\_\_ Date:\_\_\_\_\_