

ATL TRUSTEE MEETING

November 20, 2023

Attendees: Nancy Baker, Mike Enriquez, David Hallenbeck Nancy Head, Jim Kuhnert, Amy Lapointe (Library Director), Liz Larson, Steve Mantius

Public meeting called to order at 6:36 PM by Nancy Baker.

October LBOT meeting notes were reviewed and approved. Ms. Head 1st, Mr. Kuhnert 2nd, all were in favor.

Directors Report:

- **Stats:** Door count remains strong. Child/teen program attendance very strong.
- **Programs:**
 - As a seasonal accommodation select evening programs will be conducted in the afternoon.
 - There are currently 34 book clubs registered with the library service. Julie Spokane does an excellent job sourcing timely loans through ILL.
- **Personnel:** N/A
- **Friends of the Library:** Meaningful distribution of 600+ used books to children on Halloween. Preparations underway for the Friends' annual jewelry sale.
- **Facilities:** N/A
- **Collection:** Relabeling continues. Angela Brown's contributions to the formation of procedures are appreciated

New Gifts:

- None

Treasurer's Report:

- The updated expense report was reviewed. The library is operating under budget currently.

Old Business:

- A retrospective on the 2022 Staff/Board S.W.O.T exercise was undertaken led by Mr. Hallenbeck

New Business:

- Preliminary budget was delivered to the Board of Selectmen Ms. Lapointe and Mr. Mantius. Some comments, and few questions materialized
- Boardman concert was a great success. Many positive comments followed
- Upcoming Holiday–
 - 11/27 early close at 5:00 PM
 - Closed 11/28, 11/29

Mr. Mantius motioned to approve the schedule, Ms. Larson 2nd, all in favor

Meeting adjourned at 8:13 PM

- Customary **December** LBOT meeting is waived
- Next LBOT meeting scheduled for **January 8th** at 5:30 (Meet at 5:00 with LBOT Alumni)
Screening of town Public Budget Hearing will follow.